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**INTEROFFICE MEMORANDUM**

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**TO:** LIZ ROLANDO, CHIEF CLERK  
**FROM:** TANYA GUTIERREZ  
**SUBJECT:** AMENDMENTS TO 8/15/18 REGULAR OPEN MEETING  
**DATE:** 08/24/18  
**CC:** C&C ASSISTANTS

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Please make the following amendments to the August 15, 2018 Regular Open Meeting:

Page 3, line 2: remove “no”

Page 11, line 7: add “agenda” after “utility”